

Grandview-Hopkins I.S.D.

Kent Hargis, Superintendent/Principal
 (Office) 806-669-3831 (Fax) 806-669-3044



Ryan Davis, Board President
 11676 F.M. 293 / Groom, TX. 79039

EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL

*An Equal Opportunity Employer **

| | | | | |
|--|---|---------------------------------|--|---|
| Date of Application: _____ | | Social Security #: _____ | | |
| Personal Data | Name: Last _____ First _____ Middle Initial _____ | | | |
| | Current Address: Street/Box _____ | | | |
| | City _____ State _____ Zip Code _____ | | | |
| | Other address where you may be reached: _____ | | | |
| | Home phone #: _____ Cell phone # _____ Other phone #: _____ | | | |
| Other name that may appear on records: _____ <i>(Used for certification, reference, and criminal history record checks)</i> | | | | |
| Position Data | List the position(s) for which you are applying: _____ | | | |
| | Credentials included with application: | | | |
| | <input type="checkbox"/> Resume | | | |
| | <input type="checkbox"/> All teaching and professional certificates or licenses | | | |
| <input type="checkbox"/> All transcripts showing degrees | | | | |
| Date you can begin work: _____ | | | | |
| Have you been employed by Grandview-Hopkins ISD in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| If you answered yes, please provide dates of employment: _____ | | | | |
| Education/Training | Name and location of schools attended | Course of study and major/minor | Diploma, degree, certificate, or license granted | Year graduated <i>(College only)</i> |
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|--------------------------------|--|--|-----------------------------|--|
| Certification/Licensure | Certificates of Licenses Currently Held: <input type="checkbox"/> None <input type="checkbox"/> Valid Texas <input type="checkbox"/> Valid Other State _____ <input type="checkbox"/> Texas One-Year (out-of-state/country): Expiration Date: _____ <input type="checkbox"/> Other: _____ | | | |
| | Category/Level(s) of Certification: _____ | | | |
| | Areas of Specialization/Supplemental Certificates/Endorsements (as listed on certification): _____ _____ | | | |
| | _____ _____ | | | |
| | _____ _____ | | | |
| Teaching Experience | List teaching experience beginning with most recent years. | | | |
| | Name and location of school | | Name and location of school | |
| | Type of assignment | | Type of assignment | |
| | Dates taught | | Dates taught | |
| | Principal's name and phone | | Principal's name and phone | |
| | Reason for leaving | | Reason for leaving | |
| | Name and location of school | | Name and location of school | |
| | Type of assignment | | Type of assignment | |
| | Dates taught | | Dates taught | |
| | Principal's name and phone | | Principal's name and phone | |
| | Reason for leaving | | Reason for leaving | |

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|------------------------------|--|-------------------------------|-----------------------------|----------------------------|
| Other Work Experience | Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach resume if available. | | | |
| | Employer name and location | | Employer name and location | |
| | Position/title held | | Position/title held | |
| | Dates employed | | Dates employed | |
| | Supervisor's name and phone | | Supervisor's name and phone | |
| | Reason for leaving | | Reason for leaving | |
| | Employer name and location | | Employer name and location | |
| | Position/title held | | Position/title held | |
| | Dates employed | | Dates employed | |
| | Supervisor's name and phone | | Supervisor's name and phone | |
| Reason for leaving | | Reason for leaving | | |
| References | Please list references the district can contact regarding your work history. | | | |
| | Full name of reference | School district/ firm name | Mailing address | Position/title |
| | | | | Area code/ phone number |
| | | | | |
| | | | | |

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| | |
|----------------------------|---|
| General Information | <p>Do you have a relative who serves on the Board of Education or is an employee of Grandview-Hopkins ISD?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, please provide the relative's name and relationship: .</p> |
| | <p>Have you ever been convicted of, pled guilty or no contest (no contendre) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to: theft, rape, murder, swindling, and indecency with a minor)?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please state where, when, and the nature of the offense: _____</p> <p>_____</p> <p>_____</p> <p>(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)</p> |
| Verification | <p>I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.</p> <p>I understand that the district is required by Texas Education Code to review criminal history of applicants.</p> |
| | <p style="text-align: center;">_____ Signature</p> <p style="text-align: center;">_____ Date</p> <p>This application becomes the property of the district. The district reserves the right to accept or reject it.</p> |

- Applicants for all positions are considered without regard to race, color, national origin, religion, sex, marital status, veteran or military status, disability, or any other legally protected status.

The district Title IX Coordinator is John Wilson, Superintendent, 11676 FM 293, Groom, TX 79039

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CRIMINAL HISTORY RECORD INFORMATION REQUEST

Confidential *

The Grandview-Hopkins Independent School District is required by state law to review the criminal history of applicants, employees, student teachers, and volunteers. The information requested below is necessary to obtain criminal history record information.

Please print

Name: _____
Last First Middle

Date of birth

Sex: Male Female Ethnicity: Black White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.

Signature

Date

* This form will be removed from the application and filed separately in the office.